



Regardez ce qui se passe
chez Monica



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ForbiddenPen®

Instructions

01

Découpez très précisément une feuille de papier d'environ 10 cm x 3,2 cm

La feuille **doit s'enrouler parfaitement autour de tout le stylo**. Il ne peut y avoir de chevauchement. De cette façon, le boîtier bleu pourra fermement adhérer au corps du stylo.



02

Façonnez la feuille sur un stylo.

Il vous sera beaucoup plus facile de la mettre dans le boîtier transparent.



03

Pliez la feuille à l'extrémité du stylo et placez-la dans le boîtier en partant du côté coupé.



Voir étape suivante



04

Faites glisser le boîtier
presque jusqu'au bout du stylo.

N'oubliez pas que la feuille doit être bien
découpée et ne doit pas se chevaucher.

Vous pouvez alors facilement déplacer le boîtier
jusqu'au bout et il adhérera fermement au stylo.



05

• **Placez la feuille dans**
la position souhaitée
et poussez le boîtier bleu
jusqu'au bout.

Ça y est !

vous pouvez déjà vous
présenter à l'examen



Plus grande ou plus petite ?
C'est vous qui décidez !

4 px

MANAGEMENT is the administration of an organization, whether it is a business, a not-for-profit organization, or government body. Management includes the activities of setting the strategy of an organization and coordinating the efforts of its employees (or of volunteers) to accomplish its objectives through the application of available resources, such as financial, natural, technological, and human resources. **FIVE FUNCTIONS OF MANAGEMENT:** 1. planning 2. organizing 3. commanding 4. coordinating 5. controlling. **SWOT ANALYSIS** is a strategic planning technique used to help a person or organization identify strengths, weaknesses, opportunities, and threats related to business competition or project planning. **HUMAN RESOURCE MANAGEMENT (HRM OR HRL)** is the strategic approach to the effective management of people in a company or organization such that they help their business gain a competitive advantage. Human resource management is primarily concerned with the management of people within organizations, focusing on policies and systems. **MAIN FUNCTIONS OF A MANAGER BY PETER DRUCKER:** 1. Setting Objectives & Planning 2. Organizing the Group 3. Motivating & Communicating 4. Measuring Performance 5. Developing People. **MICHAEL PORTER FOUR CORNERS MODEL:** 1. Motivation – drivers 2. Motivation – management assumptions 3. Actions – strategy 4. Actions – capabilities. **OPERATIONS MANAGEMENT** is an area of management concerned with designing and controlling the process of production and redesigning business operations in the production of goods or services. It involves the responsibility of ensuring that business operations are efficient in terms of using as few resources as needed and effective in terms of meeting customer requirements. **DELTA MODEL** is a customer-based approach to strategic management. Compared to a philosophical focus on the characteristics of a product, the model is based on consumer economics. **BUSINESS PROCESS MANAGEMENT (BPM)** is a discipline in operations management in which people use various methods to discover, model, analyze, measure, improve, optimize, and automate business processes. **CONTINUOUS IMPROVEMENT AND FOCUSED MONITORING SYSTEM (CIFMS)** is a process management and quality management concept, which offers companies "quick wins" benefits, which enable them to produce high quality products with shorter lead-time. **BUSINESS PROCESS AUTOMATION (BPA)** also known as business automation or digital transformation, is the technology-enabled automation of complex business processes.

Vous pouvez imprimer en GRIS pour le rendre moins visible

3,5 px

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